



**GREAT FINBOROUGH
CHURCH PRIMARY**

Charging & Remissions Policy

Prepared by:	H Elliss
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Great Finborough Church Primary School

Charging and Remissions Policy For Additional Activities Organised for Pupils

1. Introduction

- 1.1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupil's personal and social education.
- 1.2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

2. Charges

- 2.1. The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.
 - those organised for pupils outside of school hours or otherwise deemed to be an optional extra as defined in the Education Reform Act;
 - those involving a board and lodging element and deemed to be within school hours;
 - individual instrumental tuition which takes place within school hours, unless it forms part of the syllabus of a prescribed public examination or the National Curriculum;
 - those involving the purchase or hire of instruments, materials, equipment and clothing (or the provision of them by pupils or parents) in cases where it has discretion so to do.

Examples include:

- The full cost to each pupil of activities deemed to be optional extras taking place outside school hours e.g. football club, singing club, school disco, recorder club, cycling proficiency.
 - The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities: recorders, Forest Schools
 - The Governing Body may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.
- 2.2. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

3. Remissions

3.1. *Free School Meals, Pupil Premium and Pupil Premium +*

Where parents of a pupil are in receipt of Free School Meals by meeting the following criteria:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get) at the time of your application. Thresholds vary in Scotland and Northern Ireland, see below. If your income goes above the threshold in the future, but you remain on Universal Credit, your child will remain eligible. If you applied before 1 April 2018 there was no household income threshold for Universal Credit claimants.

or the school is in receipt of Pupil Premium (for children on free school meals at any time within the last 6 years) or Pupil Premium + (for looked after and post-looked after children) for a pupil, the Governing Body will remit in full the cost of board and lodgings for any residential activity that is organised for the pupil where the activity is deemed to take place within the school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

The Governing Body will provide a free school jumper or cardigan to the child when their application for free school meals is first accepted. Thereafter the governing body will provide a set of badged uniform once per year while the child remains eligible under the criteria above. Application for uniform can be made in the first two weeks of any term.

The Governing Body will remit in full the cost of Breakfast, After School, and other Clubs run by the school for any pupil in receipt of Free School Meals or for whom the school is in receipt of Pupil Premium or Pupil Premium +.

The governing body will provide a set of badged uniform once per year for any pupil for whom the school is in receipt of Pupil Premium.

3.2. *Service premium*

For any pupil for whom the school is in receipt of Service Premium the Governing Body will remit in full the cost of clubs run by the school.

The Governing Body will remit in full the cost of Breakfast and After School clubs in the term in which they join the school if not at the beginning of the academic year. In subsequent terms each service child will be entitled to a maximum of 10 days of breakfast and after school clubs, remitted by the Governing Body, to mitigate the effects of unpredictable service demands on family life.

In the event of a parent deploying on exercise over 21 consecutive days or an operational deployment the costs of breakfast and after school clubs will be remitted by the Governing Body for the duration of the deployment.

The governing body will provide a set of badged uniform once per year for any pupil for whom the school is in receipt of Service Premium.

3.3. *Other circumstances*

In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remissions will be made by the Headteacher in consultation with Chair of Governors or Chair of Finance Committee.